

**DRAFT**

**MINUTES**

**CITY OF IMPERIAL BEACH  
DESIGN REVIEW BOARD COMMITTEE**

**REGULAR MEETING OF THE DESIGN REVIEW BOARD OF  
THE CITY OF IMPERIAL BEACH  
City Council Chambers  
825 Imperial Beach Blvd.  
Imperial Beach, CA 91932**

**THURSDAY, JANUARY 17<sup>TH</sup>, 2013**

**4:00 P.M.**

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*In accordance with City policy, all Design Review Board meetings are recorded on tape in their entirety and the tapes are available for review in the City of Imperial Beach, City Clerk's Office. These minutes are a brief summary of action taken.*

**1.0 CALL TO ORDER**

CHAIR NAKAWATASE called the meeting to order at 4:08 p.m.

**ROLL CALL**

**BOARD MEMBERS:**

Shirley Nakawatase - Chair  
Janet Bowman  
Daniel Lopez  
Harold Phelps  
Tom Schaaf

**PRESENT: Nakawatase, Bowman, Lopez**

**ABSENT: Phelps, Schaaf**

**STAFF PRESENT: Tina Barclay, Recording Secretary**

**2.0 CONSENT CALENDAR**

**VOTE TO APPROVE CONSENT CALENDAR ITEM NO. 2.1.**

**AYES: Nakawatase, Bowman, Lopez**  
**ABSTAIN: None**  
**NOES: None**  
**ABSENT: Phelps, Schaaf**

**3.0 BUSINESS FROM THE PUBLIC**

None.

**ITEM#3.0**

#### **4.0 BUSINESS FROM THE COMMUNITY DEVELOPMENT DEPARTMENT**

##### **4.1 APPROVING THE CALENDAR AND SETTING THE TIME FOR DESIGN REVIEW BOARD MEETINGS FOR THE YEAR 2013**

Recording Secretary Tina Barclay presented a suggested 2013 Design Review Board meeting calendar. Meetings would be held the third Thursday of each month at 4:00 pm in the Council Chambers.

**Discussion:**

None

**Discussion Closed**

Board members unanimously approved the 2013 Design Review Board meeting as presented.

#### **5.0 INFORMATIONAL ITEMS/REPORTS**

None.

#### **6.0 NEW BUSINESS**

None.

#### **7.0 ADJOURNMENT**

Chair Shirley Nakawatase adjourned the meeting at 4:18 p.m. on, January 17, 2013.

Approved

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Shirley Nakawatase, DRB Chairperson

Attest

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Tina Barclay, Recording Secretary

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